

First United Methodist Church
Howell, MI
Contemporary Worship Director
Job Description Revised April 8, 2025

Working Relationships:

- Reports to the Lead Pastor.
- Provides guidance and direction as required for the worship team.
- Interacts closely with the pastors, staff, church leaders, and groups.

Principal Duties & Responsibilities:

The Director will plan and direct our band-led worship service through prayer, scripture, music, and worship arts, helping many people share their talents. The Director is part of The Tech Team, which is led by a volunteer. The Director will lead the Worship Team to sustain an excellent and creative worship experience. Under the direction of the Lead Pastor, the Director will:

- Ensure the various aspects of the band-led service are in direct correlation with our primary mission field (selection of music, media, etc.)
- The Director will establish worship goals and strategies that align with the church Vision, Mission, and Annual Goals, and help the church engage with new people beyond the current congregation.
- Oversee and coordinate the music selection, media preparation, and presentation for the 9 am Band-led service.
- Oversee and coordinate the media preparation and presentation for the choir-led 10:30 am service.
- Oversee, recruit, and provide support for the Worship Team.
- Direct and lead the Band-led worship service rehearsal.
- Lead ensemble and congregation during worship service or assign the role.
- Attend worship planning and staff meetings and collaborate with other church leaders.
- Schedule/host concerts featuring regional, local, and/or church congregants. Current plan: monthly concert on Wednesday nights.
- Work with Tech Team to support livestream of worship and special events.
- Ensure proper care of instruments; order worship supplies for band-led service, manage related budget, adhere to music licensing guidelines.
- Other related duties as assigned.

Education, Skills, and Experience:

Minimum education, skills, and/or experience required:

- Have a strong and personal commitment to Jesus Christ and Christian Discipleship
- Have an appreciation for and support for diverse worship styles
- Excellent interpersonal skills for working in a team environment
- Demonstrated experience in leading a Band-led (contemporary) worship service, including prayer, scripture, praise, and continuity of the worship service
- Demonstrated ability to sing and lead others in song. Ability to play guitar and/or keyboard
- Must be comfortable with public speaking and performing
- Experience in building teams and recruiting effective support team members, vocalists, and instrumentalists.
- Strong organizational and prioritization skills with attention to detail. Ability to delegate tasks. Implement and support projects, and follow through to ensure the job is completed.
- Office skills, including use of standard office equipment, communication media, computer, and software.
- Minimum of HS diploma. A Bachelor's degree or higher is preferred.
- Participate in learning and professional development opportunities relevant to worship.

Hours/Salary

- Part time salary starting at \$16,000/year based on 18 hours per week.
- Work hours include weekday evening music rehearsal, Sunday worship services, seasonal holiday services, special rehearsals as needed, planning with the Worship Team, Staff Meetings, and special events. This is a remote-work friendly position.